

Prescribing

1

Selecting a drug

2

Dosage information

3

Finalise
prescription

4

Reason for
prescription

1. Selecting a drug

- Select a drug by searching for the:
 - Product name
 - Therapeutic class (drug class)
 - Custom (custom combinations, e.g. rash creams, scar oils)
 - Favourites (favourite drugs saved for quick use)
 - Drug combination (button on right – combinations of drugs for specific treatments, e.g. gastro).
- Select the relevant drug name from the search results.
- Select the relevant product, quantity and repeats from the product list > determines path to follow:
 - Standard (regular PBS approved)
 - Authority required (select indication and call hotline for approval number)
 - Streamlined Authority (select indication for auto approval number to be inserted).
- Description of selected product.
- Add selected product to favourites, if product is commonly prescribed.
- Same drug class = view drugs in the same therapeutic class for comparison.
Equivalent products = view alternate or similar products.
Product Information = opens the MIMS product information viewer for providers.
CMI = opens the Consumer Medicines Information viewer for providers to show or print for patients to take home, providing information about the drug.
Allergies/Reactions = opens the Allergies/Adverse reactions screen to view or add allergies for the patient.
NPS RADAR = opens NPS RADAR if any alerts or relevant patient leaflets.

Drug interaction messages:

- Drug to drug
- Drug to condition
- Drug to allergy
- Drug to classification (e.g. elite sport, breastfeeding patient)

Custom preparations:

- Created via main screen > Setup menu > Custom preparations
- Record name, strength and form
- Select ingredients and strength
- Specify route, quantity and repeats

Drug combinations:

- Created via main screen > Setup menu > Drug combinations
- Use for quick prescribing of same set of drugs in one go
- Check that drugs are still PBS listed

2. Dosage information

- MIMS information about the drug.
- Select the **Dose**, **Frequency** of administration, whether to be taken with **Food**, and any **Other** instructions. Tick **p.r.n.** to indicate take 'as needed'. Select the Route of administration.
- Enter any complex instructions to be printed on the script, if any (can store common instructions to insert again).
- Use number of tabs per day for compliance checking, otherwise tick 'No compliance checking'.
- Dose calculator = use to assist with calculating the dosage amount
Product Information = opens the MIMS product information viewer
CMI = opens the Consumer Medicines Information viewer
- Can save this dose as the default for the prescription if likely to use again.

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3. Finalise prescription

- Adjust the quantity and repeats if required.
Note: increasing may change to an Authority prescription, requiring an additional screen before finalizing.
- Tick Regulation 24 to allow multiple repeats to be supplied at a time.
- Allow for brand substitution and opt to bill privately.
- Select the origin of the prescription in the General note section.
- Must select either Once only prescription or Long term medication before can proceed to next screen.
- Product Information = opens the MIMS product information viewer
CMI = opens the Consumer Medicines Information viewer.

Authority prescriptions:

- Can be either Authority (must obtain approval number for prescription) or Streamlined Authority (pre-approved by PBS, no need to call hotline for approval number)
- Prompts an extra approval screen.

Authority required:

- Restriction column shown as PBS/RPBS Auth
- On extra approval screen, must call the hotline number listed and quote the prescription details to obtain and enter the approval number.

Streamlined Authority required:

- Restriction column shown as PBS/RPBS Auth (Streamlined)
- On extra approval screen, must select the PBS listed Indication to insert the approval number
- Not required to call the hotline.

4. Reason for prescription

- Select either an existing condition, or a new condition that is being treated by the medication.
- Depending on the condition selected, some or all of the fields will be enabled.
- Use to specify any additional details for the reason for prescription.
- Add to Past History = add condition to past history with details selected.
Active / Inactive = if Add to Past History selected, select whether to add to Active or Inactive past history.
Confidential = prevents condition from being included in printed notes.
Include in summaries = include condition in health summaries.
Send to My Health Record = upload the condition to the patient's MyHR.
Save as Reason for visit = save condition as the reason for visit.
Add to diagnosis = include condition in the diagnosis.
- Product Information = opens the MIMS product information viewer.
CMI = opens the Consumer Medicines Information viewer.

Enable / Disable Reason for Prescription screen:

- Can be configured for each provider in their preferences
- From main screen, Setup menu > Preferences
- Prescribing tab
- Tick / untick 'Include Reason for Prescription page in Rx Wizard'00

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